



**OMNIBUS INDUSTRIAL DEVELOPMENT CORPORATION  
OF DAMAN & DIU AND DADRA & NAGAR HAVELI LIMITED.  
(A Government Undertaking)  
plot no 35, Somnath, Nani Daman  
(0260) 2244731,2240976.**

No.OIDC/DMN/CD/2009/

Date:- 16/06/2009

**“TENDER NOTICE”**

Sealed tenders are invited from experience & eligible Establishments/ Firms for “Annual operation and Comprehensive Maintenance Contract of swimming pool and providing life Guard, Trainer, Cleaning & security of swimming pool situated at Sports complex, Near Government House at Moti Daman.” The application for issuance of tender documents from eligible Establishments/ Firms can be accepted upto dated 22/06/2009 upto 15.00hrs. The blank tender documents will be issued to eligible contractors upto 24/06/2009. The dully filled tender document can be accepted at OIDC, Corporate office, plot no.35, Somnath, Daman and on 26/06/2009 upto 15.00hrs. can be kept in tender box personally.

- Name of Work** :Annual operation and Comprehensive Maintenance Contract of swimming pool and providing life Guard, Trainer, Cleaning & security of swimming pool situated at Sports complex, Near Government House at Moti Daman.”  
( size of swimming pool = 25 mt length x 13 mt width & 1.80 mt. deep)
- Earnest money Deposit (EMD)** : Rs. 20,000/- in form of D.D./ F.D. in favour of Executive Engineer, OIDC, Daman.
- Blank tender fees** : Rs.1000/- (Non refundable) in cash or crossed demand draft obtained from a Nationalized Bank drawn in favour of OIDC Limited, Daman.

**The Eligible criteria for bidders shall be as under:-**

- (1) Experience for similar type of business for last 3 years.
- (2) Turn over of the firm.
- (3) Schedule Bank solvency.
- (4) the bidder should submit his application on his letter pad with all proof mention above with certified true copy of the documents and self-attestation.

OIDC reserves the right to reject any or all the applications/ proposals without assigning any reason and the selection shall be at the absolute discretion of the Corporation and Corporation’s decision in this respect shall be final and binding.

This notice inviting tender can also be seen at OIDC’s web site [www.oidc.nic.in](http://www.oidc.nic.in)

Sd/-  
Executive Engineer,  
OIDC Ltd., Daman.

**Tender for Annual operation and Comprehensive Maintenance Contract of swimming pool and providing Life Guard, Trainer, Cleaning and security of swimming pool situated at Sports Complex, Near Government House at Moti Daman**

1. Sealed tender along with a separate demand draft of Rs. 20,000/- drawn on nationalize Bank in favour of Executive Engineer, OIDC, Daman payable at Daman, shall be attached with the Tender offer as EMD, without which no tender will be considered.
2. Successful tenderer shall have to deposited 5% of Tender amount as security deposit by Demand draft or in the form of Bank Guarantee of Nationalized Bank & shall have to sign a contract with OIDC as per rules within 15 days after receipt of order.
3. Our standard payment term is 100% on completion of every three months of O&M contract of swimming pool. No advance payment or Performa invoice payment or Bank through payment will be considered even if any discount is offered for the same. This standard payment term is applicable only when the tenderer fulfills above condition No.3
4. Tenderer must give validity of tender for minimum 120 days.
5. OIDC reserves the right to accept or reject any tender in part or full without assigning any reason whatsoever.
6. Conditions of tender issued by OIDC must be attached with the tender documents duly signed by the tenderer.
7. Tenderer shall have to mention on the cover.
  - A) Name of Department.
  - B) Description of the product and Item No.
  - C) Opening date.
  - D) Name and address of the tenderer.
8. Xerox copy of the orders for similar works and their performance certificate with self attestation of the documents must be attached along with tender.
9. Bidder shall have to submit the name of Bank, Name of branch with the address, A/C. No. and MICR No.
10. The contractor shall have skilled staff with him and the list is to be enclosed with the tender copy.
11. On the occurrence of any accident on site or in pool while working, swimming etc. which results in death of workman employed, trainee or swimmer by the

contractor or any disability likely to be occurred, in respect of which compensation may become payable under Govt. Act has to be born by the contractor and the contractor is fully responsible for such a occurrence.

12. The OI DC reserves the right to terminate the contract at any time during the contract period if the work is not found satisfactory.

**Executive Engineer  
OI DC (Daman)**

**I/We fully agree to all the above terms and conditions.**

**Tenderer's Signature with stamp.**

**Tender Specification for Annual operation and Comprehensive Maintenance Contract of swimming pool and providing Life Guard, Trainer, Cleaning and security of swimming pool situated at Sports Complex, Near Government House at Moti Daman**

**Qualifying criteria for tenderers:-**

1. The tenderer should have experience of minimum one year for operation and maintenance of Olympic Pool for any central Govt., State Govt., or Municipal Corporation Pool (Private pool contracts like society, clubs etc. will not be considered) / O & M of pumping station/ O& M of sewage pumping station for one year.
2. The tenderer must have sound financial capacity and must have achieved annual turnover of Rs. 10Lacs. Copies of certificates, Audit reports for last three years shall be submitted.
3. Tenderer should have Service Tax registration.
4. The Tenderer shall have to furnish a list of adequately qualified personnel with him.
5. All certificates/ evidence shall be duly attached/ certified. All work/ experience details should be furnished with attested copies of evidence.

**General Terms and conditions of Annual operation and Comprehensive Maintenance Contract of swimming pool and providing Life Guard, Trainer, Cleaning and security of swimming pool situated at Sports Complex, Near Government House at Moti Daman**

1. The work will involve in providing skilled technician for operation of filter plant everyday from 6.00A.M. to 8.00 P.M. including Sunday & Holidays (365 days)
2. All the floating dirt & leaves will be removed from the swimming Pool.
3. Suction sweeper Bottom cleaner will be operated regularly to remove settled dirt from pool floor for maintaining cleanliness and hygiene in swimming pool.
4. Water leaves will be checked in pool & balancing tank filtration plant will be operated at proper working pressure.
5. Backwashing of the filters will do as per the requirements.
6. Water samples should taken and tested four times a day for residual chlorine and pH parameter and chlorination treatment with other chemical dosing treatment will be administrated as per water parameters.
7. After dosing, the parameters will be rechecked and record of residual chlorine and pH will be maintained in the log book.
8. Pool scum / overflow channels and balancing tank will be cleaned as per requirement to maintain in the log book.
9. The record of day to day operation and maintenance with availability of Chlorine and other chemicals will be recorded in the log book so as to maintain proper stock of material.

10. the services should be inclusive of all comprehensive maintenance of filtration plant related machineries as follows,
  - (a) Comprehensive maintenance of filtration plant's pumps & Electric motors.
  - (b) Chlorination plants with necessary all equipments
  - (C) Main Electric panel board
  - (d) Suction sweeper machine with necessary all equipments
  - (e) All valves of Filtration Plants & foot valves
  - (f) All sizes of PVC pipes of filtration plants
11. Rs.1000/- will be charged per day as Penalty charged for absents of plant Operator & If water found untreated at that time Penalty will be charged Rs.3000/- per day.
12. No Contractor shall employ any child having age 5 years to 14 years, as it is Prohibited by the Child Labour Prohibition and Regulation and Regulation Act, 1986. The Hon. Supreme court has given certain guidelines and as per the Guidelines, if employment of child labour is detected on the site of work, the employer i.e. the contractor shall have to deposit Rs. 20000/- ( Rupees ; Twenty Thousand only) in the child labour welfare fund. If the employer Refuses to deposit, then action will be taken for contempt of court of the Supreme Court Judgment and also will be prosecuted by the concerned authority.

Because of the breach of any provision of the child labour prohibition and Regulation Act, 1986, b the contractor and for that OI DC has to pay any amount, then the OI DC shall recover the said amount from the contractor.
13. The AMC contractor will clean the premises and surrounding area regularly in order to keep swimming pool in perfect hygienic condition.
14. The AMC contractor will provide qualify and sufficient numbers of trained life guard and trainer as per government norms.
15. All employee will wear uniform and will remain present on duty with neat and clean uniform and will maintain perfect discipline on duty.
16. The contractor shall maintain the pool and movable properties like fixtures, and electrical installation, etc, in good conditions and shall handover all the articles entrusted to him in good conditions at the end of the contract period.

The contractor shall compensate the OI DC Limited for any damage or loss if found in such properties with the replacement value as decided by Executive Engineer either pay cash or D.D in favour of the Executive Engineer, OI DC Limited, Daman and in any case if he fail to pay the same amount decided by Executive Engineer, will be recovered from his Security Deposit.
17. Tenderer should indicate the monthly amount quoted for Annual operation and Comprehensive Maintenance Contract of swimming pool and providing Life Guard, Trainer, Cleaning and security of swimming pool situated at Sports Complex, Near Government House at Moti Daman
18. The contractor should not sublet the work to any other agencies.
19. The contract will be valid for a total period of Three year. However, the contract at end of every year will be renewed after performance appraisal by OI DC Limited.
20. The contract can be terminated by the OI DC Limited, for unsatisfactory

service after giving notice to the contractor. The decision of the management of O IDC Limited shall be final in this regard. O IDC may terminate the contract at any time, without assigning any reason and without giving prior notice, if it so desires in their interest.

21. The contractor should cover his establishment under EPF, Miscellaneous provisions Act, Minimum Wages Act, ESI Act and all other relevant statutory provisions at his cost.
22. The contractor may at any time terminate the agreement without assigning any reasons after giving three months notice in writing and Security Deposit will be forfeited. If the contractor chooses to terminate the contract without giving three months notice.
23. No child labour should be employed (Below 18 years).
24. On expiry of the contract period, the contractor shall handover all the articles in good conditions, which were entrusted to him.
25. The tenderer should provide suitable uniforms as approved for his personnel at his cost, and he shall on his own responsibility appoint all necessary staff and employees, O IDC Limited shall have no responsibility or any obligation legal or otherwise in respect of the affairs of such staff and employees, including their appointment, conduct, discipline termination, wages and terms and conditions of work etc, which are the sole obligation of the tenderer. The tenderer shall ensure that staffs employed by him should properly, cleanly and neatly dressed and shall be disciplined and polite to the guests at all times. He shall furnish fitness certificate issued by the Medical Officer periodically of the employees and their antecedents should be verified by the Police Authorities.
26. In the event of the detection by the tenderer or his employees of any valuables or belongings with the employees, the tenderer shall immediately report the same to the General Manager (Admn.) / The Executive Engineer, O IDC Limited.
27. The tenderer shall comply with all requirements of all applicable to laws under Central and Local Sales Tax laws, Service Tax Laws, Labour Laws, Local Authority Laws and shall be responsible for payment of all taxes, fees and other statutory payments which are in force and which are likely to be in forced in future to the respective authorities.
28. The Managing Director, O IDC Limited shall be arbitrator for any type of dispute in the contract.
29. The successful tenderer shall execute the instructions of the Executive Engineer, O IDC Limited or an officer authorized by him from time to time on all matters connected with the smooth functioning of services.
30. O IDC Limited shall reserve the right to accept or reject any one or all the tenders without assigning any reason therefore.
31. In case of any breach of this contract and any terms and conditions therein by the Tenderer, O IDC Limited may cancel the contract for the remaining period of the contract after giving a show cause notice of 15 days time as desired by O IDC Limited in writing to the contractor. In the event of such cancellation, security deposit amount of the contractor will be forfeited to the O IDC

Limited, and contractor will be liable to pay compensation of Rs. 1 Lakh only to the O IDC. The decision of O IDC Limited shall be final in the matter and abide to the tenderer.

32. The contractor shall have his own system of supervision and arrangements within the said premises by deployment of suitable staff to the entire satisfaction of the Executive Engineer, O IDC Limited or any officer authorized by him. The contractor shall, however, require to furnish details of such a system for approval by O IDC Limited.
33. The Contractor shall employ his own personnel and equipments for purpose of cleaning and maintenance at his own cost. The contractor shall engage his staff with prior police verification and shall provide a list of such staff along with their permanent address to the office and photographs.
34. Behavior of personnel shall in no way be detrimental to the management of O IDC. The contractor shall provide personnel of good character, physically fit, efficient, well behaved and skillful in their duties.
35. The contractor shall discharge from service any employee who in the opinion of Executive Engineer, O IDC Limited misconduct himself or is in any way unfit or unsuitable for the said purposes. The decision of the Executive Engineer, O IDC Limited shall be final and binding.
36. The contractor shall at all time obey the lawful instruction given to him by the Executive Engineer, O IDC Limited or his authorized representatives. Any infringements of any such instruction may render the contractor liable to be fined which may extend upto Rs. 200/- in each case. The fine will be in addition to the penalty facility in other clauses.
37. The contractor shall also ensure the norms prescribed by the Human Rights Commission, Government of India, Minimum Wages Act and Industrial Dispute Act or any such other legislation are fully observed and the office is kept harmless and indemnified. If there is any non compliance intimated O IDC Limited, the contractor has to rectify it and indemnity.
38. The Contractor shall provide all the cleaning material, necessary equipments and other equipments like life jackets, swimming rings etc. as instructed & approved by O IDC at his own cost.
39. The Contractor shall provide insurance to cover all the death or injury occur during swimming, training to his employee and all the visitors. And the copy of insurance shall have to submit to O IDC.

**Executive Engineer  
O IDC (Daman)**

**I / we fully agree to all the above terms and conditions.**

**Tenderer's Signature with stamp.**

**Name of Work:-**

**Annual operation and Comprehensive Maintenance Contract of swimming pool and providing Life Guard, Trainer, Cleaning and security of swimming pool situated at Sports Complex, Near Government House at Moti Daman**

**(PRICE BID)**

I hereby agree to provide Annual operation and Comprehensive Maintenance Contract of swimming pool and providing Life Guard, Trainer, Cleaning and security of swimming pool situated at Sports Complex, Near Government House at Moti Daman for the monthly value of Rs. \_\_\_\_\_ (in words) \_\_\_\_\_ per month (in figure) \_\_\_\_\_ per month (in words) to carryout and execute the work satisfactory and as per the terms and conditions of this documents.

Signature of Tenderer

Name :

Address :

Telephone No.:

**Notes :-**

**Scope of A.M.C.**

1. Chlorine gas will be supplied by AMC at swimming pool.
2. Security of Plant.
3. Cleaning of swimming pool.
4. Providing life guard, trainer, security and cleaning & maintenance staff.
5. The tenderer has to put supervising staff of his own cost like minimum one Manager & one Supervisors for overall supervision.
6. The tenderer has to submit fortnightly report of the work executed by him.
7. The tenderer has to maintain the all required Registers, Visit books, Guest House Register, etc. and same shall be submitted for checking to the representative of O IDC.

**Executive Engineer  
O IDC (Daman)**

**I / we fully agree to all the above terms and conditions.**

**Tenderer's Signature with stamp.**